

The Charles A. Beard Memorial School Corporation Board of School Trustees called a Regular Session to order at 7:09 pm. The meeting was held at the Knightstown Community High School located at 8149 W. US 40, Knightstown, IN 46148. Those in attendance were:

**Attendance:**

- Board Members: Wade Beatty, Steve Dalton, Mark Fort, Leah Kopp, Melissa Toth, Timothy Wehr
- Central Office Staff: Gary Storie, Superintendent; Michelle Swift, Treasurer; Jena Schmidt, Administrative Assistant;
- School Administrator: Scott Ritchie, Christine Brokamp, Shirley Heck, Jennifer Jacoby
- Classroom Teacher Association: Tom Crawford, President
- Media: Knightstown Banner, The Courier Times
- Patrons: Approximately 6 patrons

I. Call to Order

Steve Dalton called the meeting to order at 7:09 pm. Roll call was taken and six members were present. Kevin Knott was not in attendance.

II. Minutes

June 9, 2010 – Regular Session

Leah Kopp moved to approve the minutes as presented. Wade Beatty gave the second and motion carried 6-0.

III. Claims

Wade Beatty gave the report on behalf of the finance committee. He then moved to accept and approve claims in the amount of \$441,654.72 as presented with a second by Leah Kopp. Motion carried 6-0.

IV. Public Expression

- No patrons addressed the Board.

V. Old Business

- Construction/Renovation Project – The Superintendent gave a brief summary of the items presented by Schmidt & Associates. He also informed the Board of upcoming decisions. He presented additional quotes for work at Knightstown Intermediate School as requested. He presented quotes as well as a recommendation from the Facilities Director. After some discussion, Wade Beatty moved to go forward to include concrete and removal of awning and allow the Facilities Director to choose the contractor and only work within the scope of the recommendation. A second given by Mark Fort and motion carried 6-0.
- QZAB & Technology Project – The Superintendent gave an update on the progress on the selling of bonds for the QZAB. He also stated an additional conference call pertaining to this issue will take place later this week.
- Amending Handbooks – Knightstown Elementary School & Knightstown High School request amending the grading scales for their respective buildings. Leah Kopp moved to approve new scales with a second by Mark Fort. After some discussion motion carried 6-0.

- Special Education Cooperative Agreement – The Superintendent presented the Joint Services Agreement for Board approval. There was some discussion to changes that will occur. Leah Kopp moved to approve the agreement with a second by Mark Fort. Motion carried 6-0.

#### VI. New Business

- Organizational Structure – The Superintendent presented a simple organizational chart structure that addresses the lines of authority within the corporation. He stated his desire to decentralize some department heads and give the principal's more autonomy to direct the staff within their buildings and remove the layer within central office.
- Budget Preparation Timeline – The Superintendent presented a timeline for budget presentation.
- Transportation Handbook – The Superintendent presented the handbook for Board consideration. He asked each member to read and send suggestions or corrections to him.

#### VII. Personnel

- Staffing – The Superintendent recommended appointing Scott Pickrell to replace Beth Childress at Carthage Elementary. Wade Beatty moved to accept the recommendation with a second by Timothy Wehr. Motion carried 6-0.
- Transfer from Central Office to KHS – The Superintendent recommended moving Andrea Sharp, Food Service Director/KHS ECA Treasurer, to the open KHS Attendance/ECA Secretary position, per her request. In addition, with this transfer, the Superintendent asks permission to fill the vacancy that will be left at Central Office. He also requests permission to select a candidate prior to the next board meeting. Leah Kopp moved the restructure as recommended. Wade Beatty gave the second. The Superintendent clarified job descriptions would be redefined as a Food Service Director will not be replaced. Motion carried 6-0.
- The Superintendent also requests permission to post a position to assist the Athletic Director and the Transportation Director. Wade Beatty moved to approve the recommendation with a second by Leah Kopp. Motion carried 5-1 with Mark Fort casting the negative vote.
- The Superintendent asked the Board to ratify administration's decision to terminate Kathy Roberts, KES Prime Time Aide and Amy Brown, KHS Attendance Secretary. Mark Fort moved to ratify the termination of Kathy Roberts with a second by Leah Kopp. Motion carried 6-0. Wade Beatty moved to ratify the termination of Amy Brown with a second by Timothy Wehr. Motion carried 4-2 with Mark Fort and Leah Kopp casting negative votes.
- Retirement/Resignation/Leave of Absence –The Superintendent informed the Board a resignation was received by Debbie Wells, KIS Office Secretary. He also informed the Board of two medical leave requests. Beth Childress, Second grade teacher at Carthage Elementary requested a leave for the first semester of the 2010-2011 school year. Mike Wyatt requested a medical leave for the 2010-2011 school year. Leah Kopp moved to accept both leaves with a second from Melissa Toth. Motion carried 6-0.
- Employment Approval –The Superintendent recommended Jody McMahal as Kitchen Manager at Knightstown Elementary School and Deborah Dunn as Knightstown Intermediate School Media Aide. Leah Kopp moved to approve the recommendations with a second by Mark Fort. The motion carried 6-0.
- ECA Appointment – The Athletic Director recommended approving Robert Prescott as Varsity Track Coach with a stipend of \$4398. The Athletic Director also recommended waiting for enrollment before an Assistant and Girls Track coach be named. Wade Beatty moved to accept the recommendation with a second by Leah Kopp. After some discussion, motion carried 5-1 with Melissa Toth casting the negative vote.

#### VIII. Superintendent Reports

- Financial Report – The Superintendent presented Cash Flow Chart, Bank Balance and Fund Reports for the Boards information. There was some discussion.

IX. Other

- The Superintendent asked that the Board set a meeting for various items. Wade Beatty moved to set a Special Session Board Meeting for August 4 beginning at 7:00 pm in the KHS Media Center. Leah Kopp gave the second and the motion carried 6-0.
- E-Mail Archiving – The Superintendent stated the Corporation is in need of contracting with a service to archive e-mail. He explained the advantages and ability to retrieve e-mails in case of a record request. Wade Beatty moved to approve the recommendation with a second by Melissa Toth. Motion carried 6-0.
- Student Survey – Home Town Competitiveness is requesting permission to survey our students. The Superintendent recommended participation. He also stated most area schools have agreed to participate in this survey. It is anticipated the survey would be completed online and during school. There was some discussion regarding the process and disruption to students and instruction time. Leah Kopp moved to approve participation with a second by Wade Beatty. Motion carried 6-0.
- Melissa Toth – read a statement then moved that the Board commits to developing a clear long-term facilities plan immediately before considering additional funding through QZAB's. The Superintendent informed her that the Board wrestled with the decision and committed to keeping the Intermediate School open and functional for the next 15 years. He also explained the purpose of the CPF plan and how it fits into this discussion. Timothy Wehr seconded the motion. There was some discussion between the Board members. After some discussion, Steve Dalton requested the Board return to the Strategic Planning Process and developing a comprehensive plan for our facilities. Melissa Toth removed her motion. The second was also removed. Melissa Toth moved the Board commit to developing long-term facilities Strategic Planning by the end of the calendar year. Timothy Wehr gave the second and motion carried 5-0-1 with Wade Beatty abstaining.

X. Public Expression

- There were no patrons to address the Board.

XI. Adjournment

With no further business to come before the Board, Wade Beatty moved to adjourn at 8:34 pm.

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PRESIDENT

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MEMBER

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VICE PRESIDENT

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MEMBER

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