

The Charles A. Beard Memorial School Corporation Board of School Trustees called their regular session to order at 7:03 pm. The meeting was held at the Knightstown Community High School located at 8149 W. US 40, Knightstown, IN 46148. Those in attendance were:

- Board Members: Wade Beatty, Steve Dalton, Mark Fort, Leah Kopp, Timothy Wehr, and Kevin Knott
- Central Office Staff: Gary Storie, Superintendent; David Bundy, Business Manager; Jena Schmidt, Human Resource Specialist; Michelle Swift, Treasurer; Mike McKillip, Facilities Director
- CTA President: Tom Crawford
- Media: Jeff Eakins, Bethany Tabb
- Patrons: Approximately 23 Patrons

Kevin Knott led the board and patrons in the pledge to the American Flag and observed a moment of silence. The roll call was taken and all members were present.

Minutes

Minutes for July 15, 2008 Regular Session; August 5, 2008 Special Session & August 12, 2008 Special Session were presented. Leah Kopp moved to approve all minutes as presented. Mark Fort gave the second and motion carried 6-0-0.

Claims

Financial Committee Report was given by Steve Dalton. He then moved to approve the monthly claims in the amount of \$1,102,137.71 in total claims. Wade Beatty gave the second and the motion carried 6-0-0.

Kevin Knott requested permission from the board to skip to item VII on the agenda and appoint a member to replace Ron Womack. He stated on August 12, 2008 four candidates were interviewed and it was the responsibility of the board to appoint a member within 30 days of a vacancy. He expressed his gratitude to all candidates. Leah Kopp also expressed her thanks to each candidate for coming forth and giving their time for this board. She then moved to appoint Thomas Schaetzle as a member. Kevin Knott gave the second. Motion carried 5-1-0 with Mark Fort casting the negative vote.

Jena Schmidt administered the oath of office then Thomas Schaetzle took a seat on the board. Materials were given to him as per board policy.

Commendations

Kevin Knott stood and asked Ron Womack to step forward. He presented him with a plaque for his dedicated service to Charles A. Beard Memorial School Corporation. He stated it was an

honor to serve with him and he knew his heart was certainly with the children and teachers of this corporation. He stated appreciation for the ten years of loyal service that Ron had given to the corporation.

Facilities Report – Maintenance

Michael McKillip presented a power point presentation prepared by Technology Technician Jason Groce. The presentation consisted of summer projects in all buildings that had been completed by the maintenance department as well as some long range goals for the future. At the conclusion of the presentation Kevin Knott thanked him for the presentation. He then asked if estimates had been received for the heat pump system for KES that would provide cooling to that building and if he anticipated an increase in cost if the system is not purchased quickly. Michael McKillip stated he did not foresee an increase more than 1 to 1.5%. The total estimate he expected to be in the range of \$265,000 for Knightstown Elementary only. Steve Dalton asked if his recommendation for Carthage and Kennard Elementary schools would be window air conditioning units and are there efficient and quiet units available to promote learning. Michael McKillip stated those units are available and some are currently in use in some of our classrooms. He also stated it would be good to speak with the teachers currently using similar units in their rooms. David Bundy stated the cost of each heat pump is approximately \$9000. Michael McKillip said he was expecting more quotes the end of the week. Mark Fort asked how long he had been with the corporation. Michael McKillip stated he was in his eleventh year and has been the director since 2003. Steve Dalton asked questions concerning the courtyard at the high school and what the problems were to installing an additional exit. Michael McKillip stated the flow into the classroom and the overall cost of installation are both factors in this project. Steve Dalton then expressed the money used for this would not come from any teacher or program fund, the amount would be incurred in the capitol projects fund. Kevin Knott then expressed his thanks for the report.

Public Expression

Kevin Knott stated the protocol for public expression and asked if there were any patrons who wished to speak.

Theresa Hibbert - 8361 W. 650 S., Knightstown, IN – She provided copies of her work schedule and duties to each board member. She stated her desire to clarify her position and asked the board to reconsider combining two positions into one. She feels it would be detrimental not only to students and faculty but also to her personally. She stated she has worked very hard the last year to increase textbook rental fees and that if two workloads were combined, some important duties would fall through the cracks.

Old Business –

Elementary Handbooks – Gary Storie stated this was tabled last month due to some inconsistencies. Both handbooks are more consistent with one another and ready for board approval. Wade Beatty moved to approve the handbooks with a second by Leah Kopp. With no discussion, motion carried 7-0-0.

New Business

Contract Policy – The superintendent presented a sample policy but is not requesting action at this time. He stated he would like to meet with department heads to examine what contracts or items would fall into this policy. He stated software contracts and technical service fees would be one example. Steve Dalton stated he would like to see a comprehensive policy developed that would list dollar amounts that require board approval, however, he also stated trust and faith in the superintendent was essential. The superintendent stated any item over \$25,000 would require seeking bids. He asked that the board provide input and he will have a policy ready for a first reading at the next regular session.

Cell Phone Policy – The superintendent presented a policy that he is proposing to accept on the first reading. He incorporated language from a template from ISBA as well as the IRS. Kevin Knott stated he had previously looked over itemized cell phone bills currently in use and noted the cost to be over \$6400. He stated a policy is the responsibility of the board to establish and enforce. Steve Dalton stated his position is the corporation not own any cell phones and leave the decision of who should be provided a stipend and to what amount should be decided by the superintendent. Gary Storie asked the policy be tabled and he will bring back for further review. Wade Beatty moved to table with a second by Leah Kopp. Motion carried 7-0-0.

Open Enrollment – The Superintendent presented a policy for Open Enrollment and procedures for parents to transfer students between elementary schools in our corporation. The determination would be made by the superintendent and would be dependent upon class sizes. He also stated the transportation would be a requirement of the parent or guardians. After some discussion, Steve Dalton moved to accept the policy as presented for the first reading. Wade Beatty made the second. Motion carried 7-0-0.

Trash Quotes – Michael McKillip stated a quote was requested from four companies. The corporation received two, Big B Rubbish & Republic. It is his recommendation to accept Big B Rubbish. There is not a significant increase from last year's rates and we have also contracted with this company for the last several years. He also stated recycle bins are located at two elementary schools and he expects to place a bin at all school buildings within the next two weeks. He explained these recycle bins are at no cost to the corporation. After some discussion regarding opportunities for reimbursement, Mark Fort moved to accept the recommendation as presented. Leah Kopp gave the second and the motion carried 7-0-0.

Personnel

The Superintendent recommended the board appoint David Blower, media specialist for the Charles A. Beard Memorial School Corporation to the Indiana Cooperative Library Services Authority. This is a three year term and a continuation of services. David Blower has served in this capacity in the past. Leah Kopp moved to approve this recommendation with a second by Mark Fort. Motion carried 7-0-0.

The Superintendent recommended approval to eliminate three non-certified positions. He stated this is a difficult decision; however, in light of our current financial situation there is a

need to undertake a cost reduction strategy that will unfortunately affect personnel. His recommendation is to eliminate the Central Office receptionist and Knightstown Intermediate School Media Aide. He also proposed to combine the Knightstown High School Extra Curricular Account Treasurer position with the Food Service Director position. He stated these changes were necessary to be fiscally responsible and to move forward. There was discussion regarding the combining of KHS ECA and Food Service Director. The board asked how much notice would be given to the current employee. The superintendent stated 30-45 days would be allowed for transition. Theresa Hibbert stood to speak again about how this will affect students, co-workers, and her family. Kevin Knott stated her previous comments would be taken under advisement, and reminded her she had been given an opportunity to speak and address the board. Kevin Knott then asked the board's response to the recommendation. Steve Dalton moved to table the KHS ECA Treasurer position and to be presented again at a later date. Leah Kopp gave the second. Motion carried 5-2-0 with Wade Beatty & Mark Fort casting the two negative votes. Tim Wehr then moved to approve the elimination of Central Office Receptionist and Knightstown Intermediate School Media Aide. Mark Fort gave the second, motion carried 7-0-0.

Superintendent Report

The Superintendent gave a financial report and indicated a statement of bank balances had been prepared by the Business Manager with cash flow projections. He also requested permission to advertise for additional appropriations to general fund. Wade Beatty moved to approve advertising for a \$350,000 additional appropriation in the General Fund for the 2008 budget year. Tim Wehr gave the second and motion carried 7-0-0.

The Superintendent also provided dates for upcoming two-hour early release days for students to provide professional development to faculty. They have been scheduled in conjunction with our cooperative. The dates are October 3, 2008, January 23, 2009 and February 24, 2009.

The Superintendent stated letters had been mailed to approximately 20 Attorney's and/or firms in the surrounding area requesting quotes for legal services. Five replies were received, four of them with quotes attached. The superintendent requested guidance regarding how to proceed. The board directed the him to interview the candidates and narrow the field to two. Steve Dalton and Kevin Knott requested that Rund Wallman & Robbins not be included.

Student Transfer – The Superintendent stated on January 1, 2009, students can apply to attend Charles A. Beard Memorial School Corporation if they reside outside the corporation of legal settlement. He provided a sample policy for review and discussion at a later date.

Other

The Superintendent recommended the following personnel items:

- Carolyn Shryock, Title I Kdg – Kennard/Carthage Elementary
- Christianne Masters, Grade One Temporary Contract – Kennard Elementary
- Derek Hornsby, Business Teacher – Knightstown Community High School
- James Jahrsdoerfer, Asst. Boys Varsity Track

- Kenneth Skaggs, substitute bus driver.

Wade Beatty moved to approve all recommendations as presented. Leah Kopp gave the second and the motion carried 7-0-0.

The Superintendent stated an auction will take place on Saturday, September 13, 2008. He also asked to declare items as surplus and/or unusable. Leah Kopp moved to declare items presented by the superintendent as surplus and/or unusable. Kevin Knott gave the second and the motion carried 7-0-0.

Public Expression

Theresa Hibbert, 8361 W. 650 S., Knightstown, IN – She stated her gratitude to the board for tabling the decision regarding the Knightstown High School Treasurer position.

Israel Wilson, 7220 N. Blue River Road, Arlington, IN – Maintenance Department – He asked for clarification regarding transportation requirements in the open enrollment policy. The superintendent stated transportation would be the requirement of the parent and/or guardian if a request is granted.

Adjournment

With no further business to come before the board, Leah Kopp moved to adjourn at 9:23 pm.

PRESIDENT

MEMBER

VICE PRESIDENT

MEMBER

SECRETARY

MEMBER

MEMBER