

**Board Meeting  
August 21, 2007**

The Charles A. Beard Memorial School Corporation Board of School Trustees called their meeting to order at 7: 29 pm. The meeting was held at the Administration Office located at 345 North Adams Street, Knightstown, IN 46148. Those in attendance were:

- Board Members: Michael Fruth, Wade Beatty, Debi Ware, Kevin Knott, Leah Kopp, Larry Selvidge, and Ron Womack.
- Office Staff: Dr. Ray Pavy, Interim Superintendent; David Bundy, Business Manager; Jena Schmidt, Admin. Asst.; Michelle Swift, Treasurer; Janet White, Transportation Director
- School Personnel: Raymond R. Willsey, Jr., KHS Principal; Diana Arellano, Agriculture Teacher; Don Scheumann, KIS Principal; Caylie Dicken, 6<sup>th</sup> Grade Teacher
- CTA President: Tom Crawford
- Media: Eric Cox, Jeff Eakins
- Approximately 15 patrons

**I. Organization of the Meeting**

- A. Call to Order – at 7:29pm
- B. Roll Call – All Board Members are present
- C. Moment of Silence/Pledge of Allegiance
- D. Board Communication
  - ISBA Key Work of School Boards Fall Training Sessions have been scheduled.
  - ISBA/IAPSS Fall Conference will be held on October 1-2, 2007. Registration will be handled through central office.

**II. Recognition**

- A. Public Recognition
  - ❖ All Parents who attended registration and orientations to help their students prepare for the upcoming school year.
  - ❖ A special recognition to Mr. Bill Brewer and all he has done for our school and the students of this corporation.
- B. Student Recognition
  - ❖ All students for a wonderful start to the school year during the various registrations.
- C. Staff Recognition
  - ❖ Appreciation to Diana Arellano for her hard work and dedication in the Payroll Department.
  - ❖ Carol Robertson and Tracy Edwards for their hard work and dedication during registration.
  - ❖ Israel Wilson, Steve Fultz & Mike McKillip for replacing the roof on the bus barn without the need to hire outside contractors.
  - ❖ Big Thanks to staff who helped make registration run smoothly. Debbie Wells, Karen Meeks, Chris Bundy, Bruce Sowers & Technology Department, David Bradford, Julie Anderson, Debi King, Carrie Underwood, Jennifer Florea, and Kelly Hall.

### **III. Consent of Agenda Items**

Minutes – Wade Beatty motioned to approve the minutes of July 17, 2007 as previously submitted. Larry Selvidge made the second and motion carried 7-0.

Claims – Debi Ware gave a report on behalf of the Finance Committee with a recommendation that the claims be approved as previously submitted. Kevin Knott made such a motion with a second by Wade Beatty. Motion carried 7-0.

Dr. Pavy stated that the State Board of Accounts noted previously the corporation's lack of appropriate documentation for the Administrative Contracts. He gave a copy of a proposed addendum to each board member. There was some discussion. Wade Beatty motioned to accept the proposed form with second by Leah Kopp. With no further discussion, the motion carried 7-0.

The following personnel items were brought before the board:

1. Peggy Sweigart to teach Kindergarten (1/2 time) & Shirley Myer to teach second grade (full-time) at Kennard Elementary School.
2. Resignation of Daphne Thackery as Title I Kindergarten teacher at Carthage Elementary School.
3. Employ Lisel Wilson as full-time Title I teacher between Kennard and Carthage Elementary School.
4. Resignation of JeanAnn McAllister as 6<sup>th</sup> Grade teacher at Knightstown Intermediate School.
5. Employ Caylie Dicken as 6<sup>th</sup> Grade teacher at Knightstown Intermediate School.
6. Resignation of Khara Memmer as Agriculture teacher at Knightstown High School.
7. Resignation of Diana Arellano as payroll/benefits clerk in Central Office.
8. Employ Diana Arellano as Agriculture teacher at Knightstown High School.
9. Resignation of Josh Waid as bus driver.
10. Bus driver/route changes as per attached memo.
11. Employ Brad Hibbert as head soccer coach.
12. Approve Knightstown High School ECA positions as per attached memo.
13. Approve Russ Hammer and Todd Jones as volunteer coaches for football program.
14. Employ Richard Wisheart as head custodian at Kennard Elementary School.

After some discussion regarding bus coverage, Wade Beatty motioned to accept items #1-7. Debi Ware made the second and motion carried 7-0. Larry Selvidge motioned to accept personnel items #8-14 with a second by Leah Kopp and motion carried 7-0.

### **IV. Reports of Superintendent and Business Manager** **Superintendent**

- Dr. Pavy gave an update on Food Service. At the end of July, 2007, as previously discussed the Food Service Department had a deficit of approximately \$56,000. Our Food Service Director has applied some changes to help reduce the deficit. The Corporation has joined a cooperative purchasing organization as well as a USDA commodities program. These programs will allow the purchase of items at a reduced cost. The Director will spend time speaking with students to help increase student participation.

- Dr. Pavy gave a brief report on the estimated enrollment. The enrollment the end of the 2006-2007 school year was 1343 students. The end of week one of 2007-2008 school year was 1411. This was an estimated ADM increase of 42 students. The estimate from the state was a decrease of 36 students.
- A recommendation from Knightstown High School Principal to set a graduation date for May 31, 2008 was presented. Graduation ceremony will begin at 2:00pm. Kevin Knott motion to approve the recommendation. Wade Beatty made the second and the motion carried 7-0.

#### **Business Manager**

- David Bundy presented the board with an invoice effective 7-1-07 through 1-1-08 and a statement listing coverage changes from The Pfenninger Agency, Inc. The premium reflects an increase of \$757.00. Mr. Bundy also stated an annual review of the insurance should be made by the school board. This had not been done in the past, but he recommended a review be made in September or October each year. After a brief discussion, Mr. Bundy stated there are limit changes and added coverage. Mr. Bundy is seeking approval to pay invoice which reflects coverage from 7-1-07 through 1-1-08. Discussion and questions from the board followed the report. Other school corporations the Pfenninger Agency represents are Nettle Creek, Eastern Hancock, Agape Learning Center and New Castle School Corporation. Wade Beatty motioned to accept the recommendation of the Business Manager to pay the invoice and approve changes. Larry Selvidge made the second and the motion carried 7-0.
- Mr. Bundy presented the board with a recommendation to accept the one year bid from Big B Rubbish. Debi Ware motioned to accept the bid from Big B Rubbish with a second from Leah Kopp. Motion carried 7-0.

#### **V. Unfinished Business**

- David Bradford, Athletic Director gave a report on the condition of the existing track at Knightstown Intermediate School. The track is crumbling beyond repair. The cost to repair the track is approximately \$120,000.00. A new track at the high school would be approximately \$400,000. The Athletic Director gave other options and told the board that due to the condition of the track the home season for 2008 has been cancelled. He also stated if resurfacing is not scheduled the home track season will also need to be canceled for 2009. There was some discussion among the board. The board stated they will need to look at various options and the future vision of the board. The board expressed their thanks to Mr. Bradford for his time and concern of the athletes. Mr. Bundy will research some funding options and provide the board with possible options in September.

#### **VI. New Business**

Dr. Pavy reported on Policy #4120. This policy states one family member cannot supervise another family member. This situation currently exists in our corporation. The recommendation would be to grandfather the current situation, and not allow this to take place in the future. Debi Ware motioned to grandfather the current employment situation with a second by Wade Beatty. The motion carried 6-1 with Kevin Knott casting negative vote.

#### **VII. Board Policy**

The Transportation Director presented the Bus Driver Handbook for approval. After some discussion, the board recommended the addition of adding that the bus driver will check the bus after every run to verify no students remain on the bus. Additionally, Mrs. White stated the Indiana State Police strongly recommend that weekly mechanical inspections occur. Kevin Knott motioned to approve the handbook with addition discussed. Ron Womack made the second and the motion carried 7-0.

#### **VIII. Public Comments**

- Mr. Eric Cox, Owner of The Knightstown Banner spoke on his concerns regarding insurance coverage for CAB. He stated Leakey has been involved in the community for many years and CAB should try to invest locally in every opportunity. He stated that Leakey Insurance has spent much time and money in this community. He asked the board to consider the involvement of Leakey Insurance Company compared to the other company under consideration.
- Chad Leakey, Leakey Insurance Company spoke regarding the change in agent of record for the corporation. He asked the board to rescind the letter to change the agent of record. If the change in the agent of record stands, his company will have no company with which to seek a bid for coverage for the corporation.
- Tom Crawford, Classroom Teachers Association had no comments to bring to the board.
- Jeff Eakins, Editor of The Knightstown Banner asked questions with respect to change in insurance. He asked if an amendment would be made to the error in the June 12, 2007 board minutes. He asked that the board respond to his questions in a public forum.
- Michael Fruth, School Board President stated the new board policy allows for public statements to be made. The board will not use open meeting time to conduct interviews. He stated it is good for the public to understand, this is a school board meeting that is open to the public, but the public may be prohibited from speaking. It is not the desire of this board to do that. However, they will not conduct interviews of the board during the public comment section of the board meetings.

#### **IX. Items from Board Members**

- Debi Ware stated the policy on public comments should be five days instead of ten days prior notification. Kevin Knott agreed and motioned to change the policy for notification to the Superintendent's Office to be by the close of business five days prior to the board meeting. Larry Selvidge gave the second. With no further discussion, motion carried 7-0.
- Ron Womack asked for some clarification of some dialog between central office administration and Leakey Insurance Company. Mr. Bundy stated that Leakey Insurance had not approached him regarding changing coverage since he began his position in February of this year.
- Mr. Jamie Maxwell stood to speak and Mr. Fruth stated he was out of order and asked him to remain seated.

- The board discussed that insurance coverage is a large expense and the board should take a proactive involvement in the coverage. Mr. Knott stated a yearly review of the coverage by the board will help provide the best possible service.
- Wade Beatty asked the Business Manager to elaborate on what transpired to cause the administration to make the decision to change. Mr. Bundy stated he had spoken with Chad Leakey of different occasions. He also informed the board that in no conversation did they discuss or did Mr. Leakey mention coverage issues. We had some recent issues where a lack of coverage precipitated some investigation into the coverage held by the corporation. Mr. Bundy spoke with Mr. Leakey regarding a change in agent of record. Indiana Insurance was contacted and gave the corporation three companies in the immediate area who have dealt with schools. He stated it is a very serious concern regarding the lack of coverage held by the corporation under Leakey Insurance Company coupled with the fact our agent was unaware the coverage did not exist. He also agrees that a local agency is beneficial, however, he has spoken with an agent in the northern part of the state that deals directly with schools, and he said that the omissions we had in coverage were major and advised the Business Manager the lack of coverage should be addressed.

**X. Adjournment**

With no further business to come before the board Michael Fruth motioned to adjourn at 9:51 pm.

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PRESIDENT

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MEMBER

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VICE PRESIDENT

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MEMBER

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SECRETARY

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