

**School Board Minutes  
August 15, 2006**

The Board of School Trustees met in regular session on Tuesday, August 15, 2006 in the central office building located at 345 North Adams Street, Knightstown, Indiana. President Michael Fruth called the meeting to order at 7:30 pm with the following board members in attendance: Wade Beatty, David Bundy, Kevin Knott, Debi Ware and Ron Womack. Also in attendance were Superintendent David McGuire, Ed.D; CTA president Tom Crawford; former board member Gerald Leonard; central office personnel Judy Barnes, Mike McKillip and Jena Schmidt; Mr. Tim Armstrong from Educational Services, Business Manager Elect, Amanda Harvey, representatives from Lorenz Williams Clinton, approximately six patrons and one media representative.

**President**

- Minutes of July 18, 2006 were presented for review. Wade Beatty motioned to accept minutes as presented with a second by Debi Ware – Motion carried 5-0-1 with David Bundy abstaining due to his absence from the previous meeting.
- Approval of Monthly Claims/Utility Reports. Kevin Knott, with a recommendation from the Finance Committee, motioned to approve claims from July 17, 2006 through August 15, 2006. After a brief discussion, Wade Beatty seconded. Motion carried 6-0. Dr. McGuire mentioned that the Utility report showed a \$1400.00 decrease from this time last year.
- There was no Old Business to come before the board.
- No patrons requested to address the board.

**Superintendent**

- Tim Armstrong gave a power point presentation on his recommendations for the 2007 Budget. He is recommending and requesting permission to publish the budget in two local publications on August 25, 2006 and September 1, 2006. His presentation is attached. Mr. Armstrong has set up a meeting with the Department of Local Government Finance for Friday, August 18, 2006 at 10:00am at the central office. After some discussion and a brief question and answer session, Mike Fruth thanked Mr. Armstrong for all his hard work. Debi Ware then motioned to approve the publication schedule as recommended by Mr. Armstrong. David Bundy seconded the motion. The motion carried 6-0.

The publication schedule will go as follows:

First Publication	August 25, 2006
Second Publication	September 1, 2006
Public Hearing	September 5, 2006
Budget Adoption	September 19, 2006

- The following items were clustered together for approval.
  - Karen Trent as Media Aide at KHS for 2006-2007 school year.

- Jamie Stone for temporary contract for 6<sup>th</sup> grade teacher at KIS.
- Shirley Myer for ½ time Kindergarten teacher at Kennard.
- Bus Driver changes as recommended by Janet White.
- Jeff Linch to replace Kelly Dudley on grounds for remainder of the mowing season, as Ms. Dudley is returning to college.
- Resignation of Jana Burton as Varsity Cheer Coach and the recommendation to hire Jill Gorman as Varsity Coach and Kristin Crawford as Assistant Varsity Coach. Also recommending Bob Reed as a volunteer coach for football. The latest list of Extra-Curricular activities were also included.

Kevin Knott motioned to approve all above recommendations. There was a second by Debi Ware. Motion carried 6-0.

- A recommendation was presented from Andrea Sharp, Food Service Director for accepting bids from food service vendors. After a brief discussion, Wade Beatty motioned to accept Mrs. Sharp's recommendations with a second by Debi Ware. Motion carried 6-0.
- A recommendation was presented from Janet White, Transportation Director to accept the lowest bid presented by VanHoy Oil for the 2006-2007 school year. Debi Ware made the motion with a second by Ron Womack. Motion carried 6-0.
- Dr. McGuire turned the meeting over to Michael Fruth to discuss the appointment of a School Board Attorney. Approximately eight letters of interest were received. Two final proposals were presented. Open for discussion were the proposals from Rund Wallman & Robbins LLP and Church Church Hittle & Antrim. After some discussion and statements that both firms were very well versed in school law and both either have or are representing school corporations of similar size the motion was made by Kevin Knott to accept the proposal from Rund Wallman & Robbins LLP. A second was made by Debi Ware. After additional discussion the motion was amended by Wade Beatty to accept the proposal pending a positive review by the current School Board Attorney, Mr. Edward Dunsmore. Mr. Knott and Mrs. Ware both accepted this amendment. With no further discussion the motion carried 6-0. Michael Fruth will contact Mr. Dunsmore on behalf of the school board.
- Dr. McGuire is seeking approval to advertise for bids for two conventional seventy-two passenger busses and one sixty-six passenger bus with a lift for the handicapped. The proposed Bids are attached. Some discussion on the current condition of the two busses marked for replacement was made. Ron Womack motioned to advertise as recommended with a second by Debi Ware. Motion carried 6-0.
- Dr. McGuire made a recommendation to approve a Policy Development contract with NEOLA. He is recommending that we purchase Option #2 which would allow us to make payments in five monthly installments. There is a need to update and organize the C.A. Beard Policy Manual to assure that we are conforming to state and federal law and administrative

policies. This contract can be paid from capitol projects. After some discussion Wade Beatty motioned to approve Option #2 with a second by Ron Womack. Motion carried 6-0.

- Dr. McGuire recommended approval of a contract from AdTec, Inc. to provide a fixed asset inventory. After this initial contract, we will have the equipment for our Technology Department to perform future inventories. Kevin Knott motioned to accept the recommendation with a second from Debi Ware. Motion carried 6-0.
- All schools submitted their completed 2005-2006 DOE-RR (Revise and Review) and the 2006-2007 Professional Development Plan-Grant Application. After brief discussion Wade Beatty motioned to accept these reports and a second by David Bundy. Motion carried 6-0.
- Dr. McGuire recommended approval of two field trips. One for the Varsity Cheerleaders to Kings Island Cheer Competition in Cincinnati, OH and also for the FFA to attend the North American Livestock Expo in Louisville, KY. Debi Ware motioned to approve both trips with a second by Wade Beatty. Motion carried 6-0.

#### **Items Unknown at the Time the Agenda was Written**

- The following three personnel issues were combined. 1. Gene Neff to modify duties to include supervision of custodial staff at KIS. Also, to compensate Mr. Neff with an increase in his pay of \$.20 per hour. Additionally, a recommendation to hire Mr. Tim Edwards as an evening shift custodian. 2. A recommendation from Mike McKillip, Facilities Director, to continue with Big "B" Rubbish Removal since their bid remained the lowest. 3. To hire Mrs. Tracie Smith, RN for 185 days per year at an annual salary of \$26,000. Ron Womack motioned to approve the above items with a second by Kevin Knott. Motion passed 6-0.
- A Presentation by representatives of Lorenz Williams Clinton was given on the feasibility of air conditioning of the three elementary buildings.
- Dr. McGuire made a recommendation for the appointment of Amanda Harvey as Business Manager/Student Assessment for 260 days at an annual rate of \$63,000. Ms. Harvey is the current Business Manager for Brown County Schools. David Bundy motioned to accept this recommendation with a second by Ron Womack. Motion carried 6-0.

#### **Informational items**

- Dr. McGuire gave the following enrollment figures as of noon on August 15, 2006. He then stated that this will fluctuate some as enrollment is still ongoing. There will be little change from the enrollment of last year.
  - Knightstown High School 465
  - Knightstown Intermediate School 417
  - Knightstown Elementary School 269
  - Kennard Elementary School 109
  - Carthage Elementary School 102
  - **Total Enrollment 1362**

- PL221 Categories were announced on August 9, 2006. CA Beard has much to be proud of. The corporation had four of five schools in the top two category placements. KIS, KES and Kennard were in the top category of Exemplary Progress. Carthage was in the next highest category of Commendable Progress and KHS was listed in Academic Watch. However, had KHS been .3% higher in performance and .4% higher in improvement they would have been in Commendable Progress. Dr. McGuire pointed out the margin of error is larger than this.
- ISBA Annual Fall Conference is September 25-26, 2006.
- Carthage Elementary Newsletter is attached.
- Michael Fruth had one additional item. He received a letter from Knightstown Town Attorney, David Copenhaver, asking on the boards thoughts on allowing a homeowner to hook up to the high school's existing sewer line. They also request a 20 foot easement and the town would become responsible for the line from that point on. There will no expense incurred by the school.

**Adjournment**

There being no further business to come before the Board, Debi Ware made a motion to adjourn.

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PRESIDENT

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MEMBER

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VICE PRESIDENT

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MEMBER

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