

**Board Meeting**  
January 16, 2007

The Charles A. Beard Memorial School Corporation Board of School Trustees called their meeting to order at 7:37 pm. The meeting was held at Charles A. Beard Memorial School Corporation located at 345 North Adams Street, Knightstown, IN 46148. Those in attendance were:

- Board Members: Mike Fruth, Debi Ware, Wade Beatty, Kevin Knott, Ron Womack
- Office Staff: Superintendent David McGuire, Ed.D., Administrative Assistant Jena Schmidt, Treasurer Judy Barnes, Facilities Director Mike McKillip, Technology Director Bruce Sowers
- Knightstown High School student: Kylie Doubman
- CTA President: Tom Crawford
- Media: Jeff Eakins, Paul Hines
- Approximately seven patrons

**I. Organization of the Meeting**

- A. Call to Order at 7:37 pm
- B. Roll Call – Jena Schmidt took roll call. All were present except David Bundy.
- C. Pledge & Moment of Silence
- D. Board communications – There were no board communications.
- E. High School Report

Kylie Doubman reported on the upcoming NHS fundraiser and final plans are being made towards Post Prom, Senior Hog Roast and the Senior Breakfast. All students are thankful finals are completed.

**II. School Improvement**

No report was given.

**III. Recognition**

**A. Public Recognition**

- 1. School Board of Trustees for implementing a No Tobacco Policy.

**B. Student Recognition**

- 1. Ashley Magee for taking college level courses prior to graduation.

**C. Staff Recognition**

- 1. Patti Keesling for organizing the 8<sup>th</sup> grade field trip.
- 2. Larue Tramel, Chris Holland, and Jan Crouch for organizing the KIS Christmas Program.
- 3. Beverly Brammer & Brenda Reece for an excellent rating from the auditor.
- 4. Therese Hamilton for receiving the Reading is Fundamental Grant for Kennard Elementary.

5. Kennard Teachers & Support Staff for supporting our students in achieving an increase in ISTEP scores.
6. Maintenance, Technology and Finance Departments for their efforts in updating the Project Lead the Way lab.

#### **IV. Consent Agenda Items**

Debi Ware motioned to accept the December 19, 2006 minutes as presented. Wade Beatty made the second and motion carried 5-0.

Kevin Knott presented the findings of the Finance Committee. Wade Beatty motioned to accept claims as presented by the finance committee with a second by Kevin Knott, motion carried 5-0. Kevin Knott noted as the committee reviewed the utility reports; costs were down due to weather.

Dr. McGuire recommended accepting the following personnel items:

1. Appointment of Diana Arellano as Payroll/Benefits Clerk, 260 day position at \$10.75 per hour.
2. Pay adjustment for Transportation Director to reflect responsibility growth. Salary adjustment from \$32,212 to \$43,697.
3. Pay adjustment for Food Service Director from \$10.75 per hour to a salary of \$27,040.
4. Help Desk Specialist extended from 195 day to 260 day position with salary adjustment from \$9.29 per hour to a salary of \$25,000.
5. Realignment of Support Staff Duties from Knightstown Elementary School Office to Central Office. This position is a lateral move at \$11.49 per hour.
6. Appointment of Anthony Hamilton as Computer Technician for 260 days at \$10.00 per hour.
7. Maternity Leave request #2007-1-16-A, from March 6, 2007 through May 25, 2007, will return in August 2007.
8. Maternity Leave request #2007-1-16-B, from April 27, 2007 through May 25, 2007, will return in August 2007.
9. Jim Kayajan and Cary Ellis as volunteer coaches for High School Baseball program.
10. Resignation of Tim Hamilton as JH Wrestling Coach and appointment of James Muncy as JH Wrestling Coach.

Wade Beatty motioned to accept all personnel recommendations. Ron Womack made the second and motion was carried 5-0.

Dr. McGuire thanked the board for approval of these recommendations. This will allow the corporation to streamline processes and provide additional services to children.

## **V. Future Action**

1. Permission to attend the IAPSS January 31, 2007, Professional Development Seminar in Indianapolis.
2. Permission to advertise for Farm Ground Bids to be opened and awarded in February 2007.
3. Permission to attend the National NCA Conference in Chicago from April 1 to April 4, 2007 (this is Spring Break).
4. Permission to attend the NCA Review Team Training on April 26 & 27, 2007 in Zionsville.
5. Permission to attend "The Power of Reading" Annual Conference in Indianapolis on February 25, 26, & 27.

After some questions and discussion Kevin Knott motioned to accept the recommended items. Debi Ware made the second and motion carried 5-0.

Dr. McGuire recommended approval of Resolution of Legal Authority. The resolution is attached. Wade Beatty motioned to accept the resolution with a second by Debi Ware. Motion carried 5-0.

Dr. McGuire asked for permission to post the Knightstown Elementary Principal position to allow interviews in mid March.

A recommendation was made to make the principal position at Kennard and Carthage a half-time position and pair it with the additional Title I position available this school year. This can be accomplished without an impact to the General Fund. The recommendation is to make Shirley Heck the ½ time principal, ½ time Title I (at her current rate of pay) at Kennard for the 2007-2008 school year and to advertise for a ½ time principal, ½ time Title I Teacher at Carthage. Kevin Knott made the motion with a second by Ron Womack. Motion carried 5-0.

## **VI. Unfinished Business**

There was no unfinished business to come before the board.

## **VII. New Business**

Dr. McGuire noted the various newsletters from the school buildings.

## **VIII. Board Policy**

Dr. McGuire reported that the corporation has not received the policies from Neola. When they arrive a full set will be given to each board member for review.

## **IX. Public Comments**

No patrons asked to address the board.

## **X. Items from Board Members**

There were no items from the board members.

Mr. Fruth reminded the board and public of the Special Session next Monday and Tuesday evening.

With no further business to come before the board, Wade Beatty motioned to adjourn at 8:05pm.

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PRESIDENT

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MEMBER

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VICE PRESIDENT

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MEMBER

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SECRETARY

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