

Board Meeting

June 12, 2007

The Charles A. Beard Memorial School Corporation Board of School Trustees called their meeting to order at 7:30 pm. The meeting was held at Knightstown Community High School located at 8149 W. US 40, Knightstown, IN 46148. Those in attendance were:

- Board Members: Wade Beatty, Debi Ware, Kevin Knott, Leah Kopp, Larry Selvidge, Ron Womack, and Michael Fruth
- Office Staff: Superintendent Dave McGuire, Business Manager David Bundy, Administrative Assistant Jena Schmidt, Treasurer Michelle Swift, Food Service Director Andrea Sharp and Transportation Director Janet White
- Knightstown Community High School Vice Principal Dan Jack
- CTA President: Tom Crawford
- Media: Jeff Eakins, Paul Hines
- Former Board Member: Gerald Leonard
- Approximately 6 patrons

I. Organization of the Meeting

- A. Call to Order
- B. Roll Call – All Present
- C. Pledge & Moment of Silence
- D. Board communications

- Dr. McGuire reminded board members of the special session to be held on July 2, 2007 beginning with executive session at 7:00pm followed by a public meeting at 7:30pm. The meeting will be held at Central Office.
- The Central Office Calendar for the 2007-2008 school year was presented as an informational item.
- Dr. McGuire presented information on upcoming ISBA Seminar's. On June, 15, 2007 the ISBA Law Seminar will be held in Indianapolis. On June 22, 2007 the IAPSS/IASBO/ISBA Collective Bargaining Seminar will be in Indianapolis.
- Dr. McGuire presented information on the ISBA Summer Academy in July.

II. School Improvement Update

- Mr. Jack, Assistant Principal at Knightstown Community High School welcomed the school board to the building. He then introduced the summer band program and requested their attendance as the band shared a song from their Summer Blast Program that will be presented on June 22 and 23 at the KHS Auditorium. After the performance, band members conducted building tours for the board members and patrons in attendance.
- Mr. Fruth thanked the building administrators and students for opening their building and providing tours. The Board appreciates their time and willingness to share their building and talents to the school board.

III. Recognition

A. Public Recognition

- ❖ Jim McDonald & Rushville Kiwanis for being Terrific Kids Sponsors

B. Student Recognition

- ❖ Haley Fowler, Brady Hall, Sidney Hastings, Annie Moore, Megan Rose, Rachel Dickerson, Samuel Moore, and Kori Blair for providing building tours during the May School Board Meeting
- ❖ Ryan Hood for making the 2007 Indiana High School Basketball Record Book in the Leading 3-point percentage category

C. Staff Recognition

- ❖ Knightstown Elementary Cooks, Virginia Jackson, Jody McMahel, Sandy VanHoy, & Diane Taylor for passing health inspection with no citations
- ❖ Darren Haines for making the 2007 Indiana High School Basketball Record Book in the category of Best 9th Grade Records

IV. Consent Agenda Items

A. Minutes

Kevin Knott motioned to approve May 15, 2007 Regular Session; May 15, 2007 Special Session; and May 25, 2007 Special Session minutes as previously submitted with a second by Larry Selvidge. Motion carried 7-0.

B. Claims

Kevin Knott gave a report of the finance committee meeting held at noon in the central office building. Kevin Knott then motioned to approve the report and monthly claims previously submitted. Leah Kopp seconded, the motion carried 7-0.

C. Personnel –

- Reduction in Force clarification
 - The following positions to eliminate:
 - Mental Health Counselor
 - Social Worker
 - Business (resignation)
 - Gifted and Talented (reassigned)
 - The following positions slated for transfers:
 - Jane Rodgers to Elementary PE
 - Cindy Cox to Knightstown Elementary Grade 4
 - Lisa Haughn to Knightstown Intermediate Grade 5
 - Jamie Stone to Knightstown Intermediate Grade 6

Wade Beatty motioned to approve the above actions with a second by Larry Selvidge. Kevin Knott asked if all personnel affected had been notified. Dr. McGuire stated notification was given to all persons listed above in late March and early April. After brief discussion, motion carried 7-0.

Wade Beatty made a motion to approve the following personnel items with the exception of removing Hannah Sparks as JV Cheerleading Coach. Ms. Sparks has a conflict with another job and will be unable to fulfill this duty. There was a second by Debi Ware and after a brief discussion and clarification, motion carried 7-0.

- Resignation of Chad Ballenger, Physical Education Teacher and Head Basketball Coach
- Resignation of Jim Diagostino, Principal of Knightstown Community High School
- FMLA Leave from August 23, 2007 through October 21, 2007 for #2007-6-12-A.
- Summer School Teaching Staff consisting of:
 - Greg Branson – 7-12 Mathematics for credit
 - Rachael Shepherd – 7-12 Language Arts for credit
 - Gloria Means – 3rd, 4th, 5th, & 6th Grade Mathematics
 - Melinda Conklin – 3rd, 4th, 5th, & 6th Grade Language Arts
 - Marti Allen – 1st & 2nd Grade Mathematics & Language Arts
- Coaching Positions (recommendation attached)
- Summer School Secretary position to split between Theresa Hibbert and Angela Chew.

V. Reports of Superintendent and Business Manager

- Dr. McGuire presented PL 221 Category Placement Information. He informed the board that all schools made AYP and the category placements from the PL221 Plan were released by IDOE. A rolling average is given for performance and improvement scores. He stated that schools and corporations are accountable through the School Board of Education.
- David Bundy requested permission to seek quotes from outside insurance companies. He also stated that in order to receive these quotes and/or bids the corporation may need to appoint an agent of record. Mr. Bundy stated this process would be in the best interest of our corporation. Debi Ware made the motion to seek proposals for coverage and quotes from outside insurance companies and possibly appoint an agent of record as needed. Larry Selvidge made the second. After some discussion Mr. Bundy stated our current coverage will carry us through the end of the year. A recommendation will be made from the business office for final approval at a later date. With no further discussion, motion carried 7-0.
- Mr. Bundy informed the board that Debi Ware, Michelle Swift and himself had been given presentations from local banks in an effort to receive the best possible services. Ms. Ware stated the corporation was able to acquire better interest rates for our funds through Mainsource Bank. Therefore the corporation funds will remain at this financial institution

VI. Unfinished Business

- An update was given from the Knightstown Alumni Association regarding the bequest of Mrs. Helen Vogt. Mr. Wampler, president of the Association, was available for questions. A memorandum of understanding and also a certificate of insurance on the bond was presented to the board. Mr. Wampler stated the current interest rate is a 5% rate of return on the current funds. There are no fees and the full 5% will be awarded as scholarships. There are safe guards built into the funds and there is a scholarship committee established. Kevin Knott motioned for KHS Alumni Association to administer the funds. Wade Beatty made the second and motion carried 7-0. The board stated their appreciation to the Alumni Association for their willingness to administer and manage this very generous bequest.

VII. New Business

- Mr. Bundy informed the board that due to the projected late settlements for property tax payments, a temporary loan from Indiana Bond Bank is necessary to meet budgetary needs. He is seeking approval to acquire a temporary loan from the Indiana bond Bank. The amount will be approximately \$884,000 with a payback on or before December 31. The rate of interest will be determined next week. The history of the bank for rate of interest is between 1% and 3.7% but will not exceed 6.5%. The auditor's office informed the business office that statements are planned to go out mid August. Debi Ware made a motion for the Business Manager to move forward with the Indiana bond bank. Ron Womack gave the second and motion carried 7-0.
- Dr. McGuire recommends approval of a trip for the Knightstown High School History Club to St. Louis, Missouri on March 7-8, 2008. This trip does support curriculum.
- Dr. McGuire recommends approval of a trip for the Fifth Grade to Cincinnati, Ohio in the Spring of 2008. This trip also supports curriculum.
- Dr. McGuire does not recommend approval for the Spanish Department of Knightstown Community High School to travel to Europe in June of 2008.

Kevin Knott motioned to approve the recommendation of Dr. McGuire. Leah Kopp seconded the motion to approve the History Club and Grade 5 field trips and to deny the request for the Spanish Department to travel to Europe. Motion carried 7-0.

- Bids for Bus Replacement, Fuel & Food Service Items were opened during the Finance Committee Meeting. The following recommendations were made:
 - Janet White, Transportation Director, recommends approval to select the bid from Midwest Transit for two passenger busses. Wade Beatty motioned to approve the recommendation. Second from Ron Womack, motion carried 7-0.
 - Janet White, Transportation Director, recommends approval to select the bid from VanHoy Oil. Debi Ware motioned to accept recommendation with a second by Kevin Knott. Motion carried 6-0-1 with Wade Beatty abstaining due to a conflict of interest.

- Andrea Sharp, Food Service Director recommends approval to select Milk Bids from Prairie Farms Dairy. Bread Bids from Interstate Brand Company, Chemical Supplies from Gordon Food Service and Paper Supplies from Gordon Food Service and Acorn Distributors. After some discussion Ron Womack motioned to accept the recommendation of Andrea Sharp with a second by Larry Selvidge. Motion carried 7-0.

VIII. Board Policy

- First Reading of the Neola Policy Book
 - The first reading of the Neola School Board Policy Book was read. No action is needed at this time. There will be a review and final action at the next regularly scheduled meeting. Board Policy review will become a regular item at each meeting. Neola does offer this electronically and can be purchased and Mr. Fruth desires to have this discussion next month.

The board policy proposed by NEOLA was reviewed by the board on March 3, 2007 has been awaiting review from the CAB Classroom Teachers Association. The CTA has had the draft policy since March 7, 2007. The CTA and the superintendent met on June 1, 2007. Some of their suggestions have been incorporated into the modification. Their suggestions will be considered before the second reading that will occur at the regularly scheduled July meeting. The following changes were suggested by board members and the CTA. The recommendation is to modify the draft policy as follows:

- 1 of 1 – “Memorial” inserted
- 0140 – Terms of board members should specify 2 from Greensboro Township, 2 from Ripley Township, and 3 from Wayne Township. One from each township elected for a 4 year term, followed in two years by 1 each from Greensboro and Ripley and 2 from Wayne with the second highest vote starting 1 year later. (Exact language should mirror the Clerk’s Office filing.)
- 0167.1 – Abstentions . . . a reason must be given by the person abstaining
- 0167.3 – should be five calendar days
- 1113 – Modified directories, with unlisted numbers removed, shall be distributed . . .
- 2340 – p.1 of 3, 4th paragraph from bottom . . . the board shall approve (or disapprove)
- 2421 – 4th paragraph from bottom, remove “New Castle”
- 3310 – D and F add against student
- 3362 – “May” on p. 4 of 9
- 4440 – “May”
- 5461 – “Intermediate School”
- 5610 – Definitions B should be Charles A. Beard, not MSD

IX. Public Comments

Mr. Tom Crawford requested permission to address the board. He began by stating an electronic format of the board policy would be a violation of the master contract. The CTA has questions on the meaning of certain policies. He then read a prepared statement of some concerns and questions. These are attached. He then expressed his appreciation to the board for allowing the CTA to make this statement.

X. Items from Board Members

- Michael Fruth announced that a duty of the board is to conduct an evaluation on the Superintendent. An executive session will need to take place immediately following the regularly scheduled July meeting.
- Ron Womack asked on the progress of Hancock Telecom. The board was informed that things appear to be on schedule.

XI. Adjournment

With no further business to come before the board Wade Beatty motioned to adjourn at 9:14pm.

PRESIDENT

MEMBER

VICE PRESIDENT

MEMBER

SECRETARY

MEMBER

MEMBER