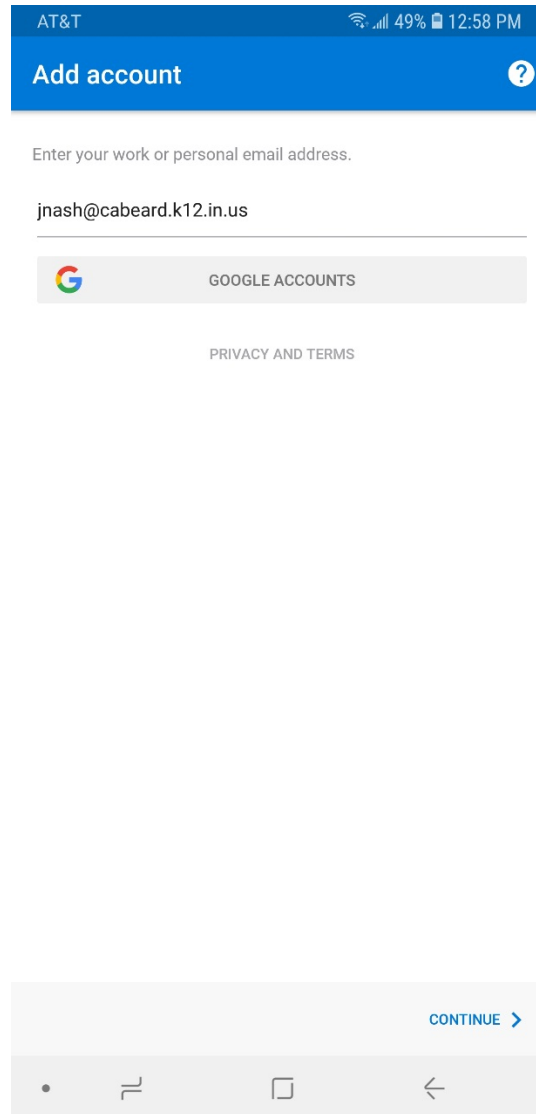


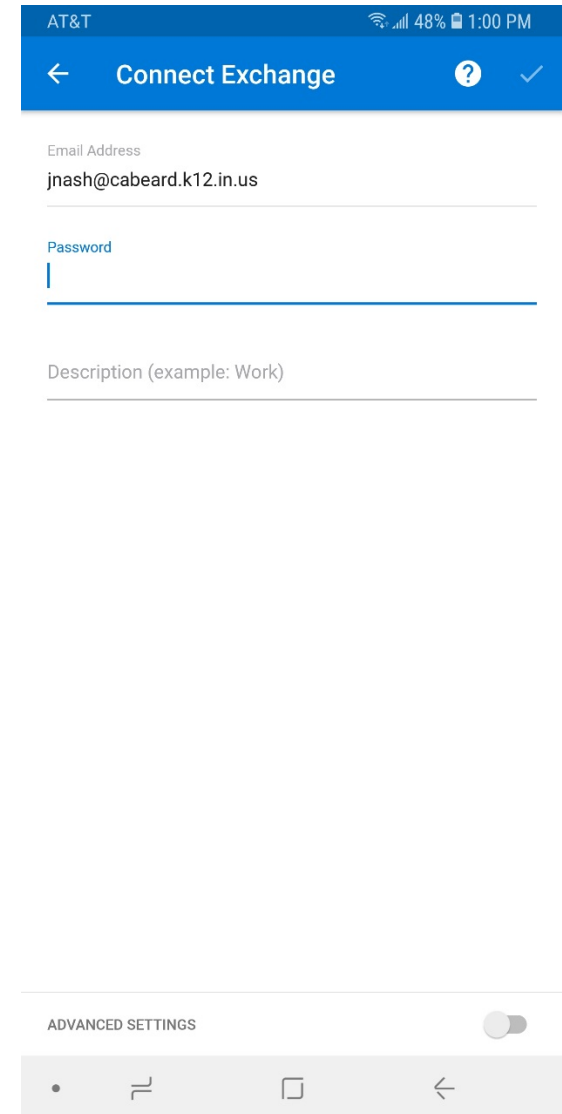
1. Find the Microsoft Outlook app in the Android Play Store



2. After installing and opening the app, put your email address in the line provided



3. On the next screen, click the "Advanced Settings" slider in the bottom right corner



4. Fill out the fields like below, replace “jnash” with your username, and finally enter in your password.

AT&T 48% 1:00 PM

← Connect Exchange ? ✓

Email Address  
jnash@cabeard.k12.in.us

Server (example: server.domain.com)  
mail.cabeard.k12.in.us

Domain\Username  
cabeard\jnash

Password

Description (example: Work)

ADVANCED SETTINGS

5. If you have successfully signed in, you will see this page next. Click continue to be taken to your Inbox

AT&T 49% 1:14 PM

Account added

Would you like to add another account now?

SKIP CONTINUE >

6. In settings, you can change your email phone notifications, email signatures, etc.

AT&T 49% 1:15 PM

← Settings

Mail

- Notifications
- Signature  
Get [Outlook for Android](#)
- Swipe options
- Focused Inbox
- Badge count  
Focused Inbox
- Organize mail by thread

Calendar

- Notifications
- Week start  
Sunday

Connected Apps