

The Charles A. Beard Memorial School Corporation Board of School Trustees called a Regular Session to order at 6:14 pm. The meeting was held at Knightstown High School located at 8149 W. US 40, Knightstown, IN 46148. Those in attendance were:

**Attendance:**

- **Board Members:** Wade Beatty, Steve Dalton, Mark Fort, Kevin Knott, Leah Kopp, Melissa Toth, Timothy Wehr
- **Central Office Staff:** Jena Schmidt, Administrative Assistant; Stephanie Madison, Central Office Assistant
- **School Board Counsel:** Jack Hittle
- **School Administrators:** Scott Ritchie
- **Media:** Knightstown Banner, New Castle Courier Times
- **Patrons:** Approximately 24 patrons

I. Call to Order

Wade Beatty called the meeting to order at 6:14 pm. Roll call was taken and all members were present. The Board President stated that the Superintendent was not in attendance; therefore Jack Hittle would be standing in representing the Superintendent during this Regular Session.

II. Minutes

- a. June 22, 2011 – Regular Session
- b. July 13, 2011 – Special Session
- c. July 15, 2011 – Special Session

Leah Kopp moved to approve the minutes as presented with a second from Mark Fort. With no discussion, motion carried 7-0.

III. Claims – Timothy Wehr gave a report on behalf of the Finance Committee. He then moved to approve the claims as submitted. Kevin Knott gave the second and the motion carried 7-0.

IV. Public Expression –

- There were no public comments during this portion of the meeting.

V. Old Business

- a. Lunch Prices – The Board President presented a recommendation from Food Service and the Superintendent requesting permission to raise all lunch prices \$0.10 each. Timothy Wehr moved to approve the recommendation with a second from Mark Fort. After some discussion, motion carried 7-0.
- b. KES Principal Salary – The Superintendent provided a copy of the KES Elementary Principal in the packet along with his addendum. Melissa Toth moved to approve as provided with a second by Leah Kopp. Motion carried 7-0.

- c. Corporation Treasurer – The Superintendent had supplied his recommendation to appoint Stephanie Madison as Corporation Treasurer for the upcoming year at an annual salary of \$38,000. Kevin Knott moved to approve the recommendation with a second from Leah Kopp. Motion carried 5-2 with Mark Fort and Timothy Wehr casting the negative votes.

## VI. New Business

- a. Initiatives for Instructional Planning – The Board President stated this item would be discussed at the next regular session as it would be in the form of a presentation from the Superintendent.
- b. Title I Program – The Superintendent provided a proposal to restructure Title I services for the next school year. This was informational only and no action was required.
- c. Field Trips
  - i. Honors Art Students to Harveysburg, OH for Renaissance Festival on September 29, 2011
  - ii. History Club to Chicago, IL for tours around the city on April 27, 2012
  - iii. FFA to Trafalgar, IN for overnight Leadership Training on September 9-11, 2011

Kevin Knott moved to approve all field trips as presented with a second from Melissa Toth. Motion carried 7-0.

- d. Transportation Issues – The Transportation Coordinator had provided a list on bus drivers for the 2011-2012 school year. It was noted that Charles Brammer should be removed as he provided his intent to retire after the board packet was supplied to the Board for perusal. Melissa Toth moved to approve the list as recommended with the removal of Charles Brammer with a second by Leah Kopp. After some discussion regarding the need for additional drivers as the list of substitutes is small, motion carried 7-0.
- e. Bus Replacement Plan – The Transportation Coordinator had not received the necessary information for this item to be discussion, therefore it will come back to the Board at a future date.
- f. Fuel/Milk Bids – The Superintendent provided a copy of the advertised bid along with the lone bid received from VanHoy Oil. Steve Dalton moved to accept the escalation/de-escalation bid as provided with a second by Timothy Wehr. Motion carried 7-0.
- g. There was some discussion regarding the Milk Bids. The corporation will consider the cooperative agreement for pricing of milk for school cafeterias. The Board also will seek further clarification from the Superintendent on this issue.
- h. Report on Athletics/Central Office Project – Steve Dalton reported he met with Timothy Wehr, Jennifer Jacoby and Andy Cooper and gave a brief statement on the completion of some projects as well as the desire to add asphalt around the locker rooms in an effort to preserve the football field and track from damage. He stated the project would not exceed \$18,000. Steve Dalton then moved to approve the recommendation for the addition of asphalt and not to exceed \$18,000. Mark Fort gave the second and the motion carried 7-0.

## VII. Personnel

- a. Retirement/Resignation –
  - i. Stephanie Eaton – KES Teacher
  - ii. Jenna Englehardt – KHS French Teacher
  - iii. Charles Brammer – Bus Driver

iv. Eugene Meek – Bus Driver

Melissa Toth moved to accept the resignations as presented with a second by Leah Kopp.  
Motion carried 7-0.

b. Medical Leave of Absence –

- i. Michael Wyatt – 2011-2012 School Year
- ii. Michelle Swift – 4 weeks beginning July 18, 2011

Steve Dalton moved to approve the requests with a second by Mark Fort.  
Motion carried 7-0.

c. New Hire

- i. Amber Jones – KIS 7<sup>th</sup> Grade English Teacher
- ii. Amy Ingram – KHS English/Speech/Yearbook Teacher
- iii. Joel Miller – KHS Mathematics Teacher

Timothy Wehr moved to approve all requests with a second by Leah Kopp.  
Motion carried 7-0.

d. ECA Appointments –

- i. Non Athletic – Kevin Knott moved to accept all Non-Athletic ECA appointments as presented with a second by Leah Kopp. Mark Fort then moved to amend and include job descriptions to all ECA appointments. After some discussion he withdrew the amendment. Motion stands as stated. With no further discussion, motion carried 7-0.
- ii. Athletic – Timothy Wehr moved to approve athletic ECA appointments as presented with the exception of Daniel Clevenger as Varsity Girls Track Coach. Melissa Toth gave the second. With no further discussion, motion carried 7-0.
- iii. Mark Fort moved to direct the Superintendent to develop job descriptions for all non-certified positions including ECA's. A second was given by Steve Dalton. After a brief discussion, motion carried 7-0.

VIII. Superintendent Reports

a. Financial Report – Financial reports were submitted in the Board books.

b. Other

- i. Transfer Funds Resolution – The Superintendent included a recommendation to approve a resolution to transfer funds for an inter-fund loan to close out June 2011. A transfer from Debt Service in the amount of \$307,202.46 to General Fund for \$302,794.96 and to Transportation School Bus Replacement for \$4407.50. Wade Beatty moved to approve the recommendation with a second by Timothy Wehr. After some discussion, motion carried 7-0.
- ii. Upcoming ISBA opportunities – A list of upcoming opportunities was included for Board review.

IX. Public Expression

- There were no public comments during this portion of the meeting.

X. Board Member Comments – There were no Board comments.

XI. Adjournment

With no further business to come before the Board, Kevin Knott moved to adjourn the meeting at 7:59 pm with a second by Mark Fort. Motion carried 7-0.

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PRESIDENT

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MEMBER

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VICE PRESIDENT

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MEMBER

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